Missing Credentials

Digitization Project (Expired) · https://wineschool.us/help/missing-credentials/

This information is for students of satellite schools and colleges who are part of the Digital Transfer initiative only.

The National Digitization Project was completed in December 2024. If you need to have credentials moved into the NWS database, you can do so here: https://wineschool.us/school/credential-verification/

Single Semester Credentials

If your certifications are missing from your account, please review the following:

Is there a "Credit towards Advanced" showing in your account?

Under certain circumstances, a course will be replaced with "Credit towards Advanced." This is a way to honor credit hours from other schools, or to reflect instances where a student completes a course but fails to achieve a grade sufficient to qualify for credit hours towards the Advanced or Master in Wine certifications.

Is there a program showing in your account without a certificate?

If a program was transferred into your account but there is no certification showing, this could mean that the transfer process was completed but was not yet approved by NWS. If this issue persists for more than 30 days, please use the below form to contact us.

Why is there a program in my account that I did not take?

If there is a program in your account with a different but similar title to a program you took, then NWS issued you credit for the program you attended and grandfathered you into another (similar) program.

If you have reviewed this information and you still believe you are missing a credential in your account, please fill out the following form, sign it, and email it to us at nws@wineschool.us.

Course Review Request Form

Advanced Sommelier and Master in Wine Certifications

Students with four advanced certifications and at least 720 class hours on their transcript qualify for the Advanced Sommelier Pin and Diploma. If you did not receive an email regarding this, list "Advanced Sommelier Pin and Diploma" on the "Course Review Request Form."

Similarly, the Master in Wine certification requires eight advanced certifications. If your account reflects these certifications and your transcript shows at least 1,280 class hours, please add "Master in Wine" on the "Course Review Request Form."